UW-Whitewater Assessment Grant
Request for Proposals

The University Assessment Committee and the Office of Academic Assessment announce the availability of **funding to support projects that address assessment of student learning outcomes.** Projects must connect to campus priorities focusing on one or more of the following themes:

- Assessment related to integration of e-portfolios in the learning process
- Assessment related to fostering an environment that encourages a growth mindset culture
- Assessment related to implementation of the UW-Whitewater 2017-2020 strategic plan goals as they relate to student learning (http://www.uww.edu/strategic-plan)

A total of $6,000 in grant funds are available, which may be divided across more than one award. Individual or group proposals may request up to $6,000 per project.

Eligibility
- Applications will be accepted from university faculty and/or staff members. Both individual and group proposals will be accepted.
- Applicants must have the support of their department chair and college dean or their supervisor.

Application Process
- Proposals, *approved by the department chair*, are due to the college dean/supervisor by February 2, 2018.
- Complete proposals are due to the Office of Academic Assessment by February 9, 2018 (assessment@uww.edu).

The grant proposal must include the following, submitted together as a single pdf file:
1. A completed I-Grants Approval and Certification Transmittal Form (available at http://www.uww.edu/orsp/forms), including Chair/Unit Director and Dean/Division Director signatures.
2. A clear description of the project including a list of goals and objectives, proposed activities, assessment methods, specific deliverables resulting from the project, and evaluation of intended outcomes. Specific deliverables should include one or more of the following: assessment tools, rubrics, on- or off-campus presentations of the work (e.g., at department or college assessment meetings; at LEARN Center events), proposal for a conference submission, or other similar product or activity.
3. An explanation of how the project addresses one of the grant themes, and how it contributes to assessment of student learning at UW-Whitewater (e.g., course, program, college, or university levels).
4. A timetable for project activities.

5. A statement of budget amounts and justification for each budget item, using the I-Grant Standard Budget Form (available at http://www.uww.edu/orsp/forms). <u>Funds</u> can be used for supplies, student assistance, faculty/staff stipends, travel, and other reasonable and relevant expenditures.

Requirements After Award

- Awardees of all grants must present their assessment projects and results at the UW-Whitewater Assessment Day in February 2019.
- Awardees must also submit a final report that includes a description of the project, a summary of the results, conclusions drawn from the project, contribution of the work to assessment at UW-Whitewater, challenges encountered, future plans, and deliverables, to the UW-Whitewater Office of Academic Assessment by August 22nd, 2019.
- Project deliverables (e.g., assessment tools, rubrics, conference proposals, presentations) will be posted on the Office of Academic Assessment webpage. If any component of the project should not be shared publicly, notify the office at the time of submission.
- Additional funds might be available to support travel to conferences related to disseminating results of the assessment projects.

Proposal Review and Award Criteria

Proposals will be reviewed by the University Assessment Committee using the following criteria:

- Connection to the themes
- Clarity of the project description (goals, activities, methods)
- Budget justification
- Dissemination plan

Please review the Assessment Grant Review/Selection Criteria Rubric (www.uww.edu/Documents/acadaff/Assessment/grant/assessment grant rubric.pdf)

Questions? Contact the Office of Academic Assessment
(x1806; assessment@uww.edu)

Visit the Assessment Grant Webpage at
http://www.uww.edu/assessment/academicassess/grant